

ST. XXXXXX
ATHLETIC COUNCIL
CHARTER

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ARTICLE I. NAME

Section 1. The name of this organization shall be the St. Xxxxxx Athletic Council.

ARTICLE II. PURPOSE AND POWERS

Section 1. The council shall plan, initiate, coordinate, promote, develop, support, and supervise the execution of all athletic programs of St. Xxxxxx Parish.

Section 2. Subject to the Pastor's veto, the council shall be the governing body of all parish athletic activities; exercising such powers as are appropriate to its functions and specified by this charter.

ARTICLE III. MEMBERSHIP

Section 1. Members of the board shall include the Pastor (or his designee) and appointed members. The appointed members shall be persons who are not less than 21 years of age and standing members of St. Xxxxxx Parish or School.

Section 2. There shall be nine appointed members, each serving a three-year term. Current members may be reappointed upon a majority vote of the council and the consent of the Pastor. The council with the advice and consent of the Pastor shall appoint new members through a majority vote.

Terms of members shall be staggered so that three vacancies on the council are created each year. Of those three vacancies, no more than two can be filled through reappointments of current members. Each year as terms expire for current members, the council shall post notices in the church bulletin and other parish or school publications notifying eligible parties of any vacancies on the council for the following year. If a member resigns from the council, the council shall immediately choose a replacement to serve the remainder of that term after posting a vacancy notification with the church and school. All members should be limited to two individual terms of service.

Section 3. Membership on the board requires attendance at all regular and special board meetings and participation in council activities in general. Any member absent for three consecutive board meetings shall be automatically dropped from membership unless a quorum of voting members present at a meeting overrules this action.

ARTICLE IV. GOVERNMENT

Section 1. Officers of the council shall be elected by the council and include the following:

- A. Chairperson**
- B. Secretary**
- C. Treasurer**

Section 2. The term of office for all officers shall be one year (July 1 to June 30). Officers may be re-appointed by the council subject to a majority vote by it and the Pastor's approval. Officers cannot serve in the same officer position for longer than three consecutive years.

Section 3. Duties of the council officers shall be as follows:

The Chairperson shall:

- A.** Schedule and conduct all meetings of the council.
- B.** Serve as a member of all council committees.
- C.** Appoint all committees and designate the chairperson of each committee.
- D.** Preside over all budget matters of the council.
- E.** Designate an officer to conduct meetings in his/her absence.

The Secretary shall:

- A.** Keep an accurate account of the minutes for all council meetings and distribute them to council members.
- B.** Be responsible for advance notification of all members of the council for both special and regular meetings.
- C.** Maintain and keep current the text of the charter.
- D.** Publish relevant notices of all upcoming events and news.

The Treasurer shall:

- A.** Be responsible for the proper receipt, accounting, and disbursement of all council funds with the council and the rectory.
- B.** Maintain a permanent and accurate set of the council's financial records, which shall be open for examination by any council member.
- C.** Submit a financial report to the council at each meeting, including, at minimum, a listing of all receipts and disbursements since the last meeting as well as a current balance of the budget.
- D.** Draft an annual budget for the Council's approval.

Section 4. At the last meeting of a current school year (May-June), the council shall elect all three officers for the following year. Other members of the council shall first nominate candidates for office.

ARTICLE V. MEETINGS

Section 1. Regular meetings of the council shall be held monthly, except during the summer school break. Regular meetings are open to all in the parish or school. Decisions of the council shall be set forth in the minutes and approved by the council.

Section 2. No regular or special meeting of the council shall be valid unless there is a quorum of the Chairperson (or designated officer) and seven other members of the council. The chairperson may call special meetings at any time; like regular meetings, eight members (including either the chairperson or secretary) constitute a quorum for these meetings. Special meetings can be closed at the discretion of the chairperson.

Section 3. A simple majority vote of the members present at a valid meeting is required for passage of any proposal except for amendments to the charter.

Section 4. The order of business at any regular meeting should include the opportunity to have open discussion with individuals not on the council, as time permits.

Section 5. Each member of the council has one vote on each proposal.

ARTICLE VI. ATHLETICS

- Section 1.** The purpose of St. Xxxxxx athletics is to provide and promote recreational activity that will lead to the development of Christian ideals in the children of our parish and school.
- Section 2.** Athletics are defined as any sport in which the council from time to time elects to participate on a competitive and non-competitive basis. The council reserves the right to decide in what sports (both competitive and non-competitive) St. Xxxxxx shall sponsor teams.
- Section 3.** Children who either attend St. Xxxxxx School or who are members of the Parish shall be eligible to participate in the sports programs offered by the council if they meet the eligibility requirements of the sponsoring organizations. The council will determine participation in programs other than CYO. Non-parishioners are also permitted to participate in St. Xxxxxx's athletic programs if the child's local parish does not offer similar athletic programs and under conditions established by the council, i.e. an increased registration fee.
- Section 4.** All coaches must meet with the approval of the council. Coaches at St. xxxxxx's must have an inherent love for children, which always puts the individual child and his/her welfare above victory or defeat. No coach may be removed except by a $\frac{3}{4}$ vote by the council at a regular or special meeting.
- Section 5.** The council shall determine the criteria to be used in team selection. The council recognizes the importance of each child who participates in St. Xxxxxx's sports programs. The council is responsible for ensuring that participation is at a level commensurate with each child's maturity and ability.

ARTICLE VII. FINANCES

- Section 1.** The Pastor must approve solicitations and fund raising of any type by the council. Coaches may not solicit funds for their teams unless they have the approval of the Pastor and the council.
- Section 2.** The treasurer, so as to provide an accurate cost accounting, shall separately maintain expenses appropriate to the athletic program.

ARTICLE VIII. AMENDMENTS

Section 1. A council member at any regular or special meeting of the council may propose amendments to this charter. However, council members are required to notify other members in advance of their intent to propose to amend the charter. Amendment changes cannot be voted on for at least one month following their formal introduction.

Section 2. A two-thirds vote of the full council (10 members) is required for passage of any amendment to the charter.

APPROVED:

- Pastor -

Date

- Chairperson -

Date